

User Manual

FOR



Online Certified Copy Application (High Court Of Karnataka, Bengaluru)



National Informatics Centre, KSC

Bengaluru

Login Screen

High Court of Karnataka
Portal for Online Copy Application & E-Payment of Court Fee

Important Documents

- CCA(Copying-IV) Online User Manual [view](#)
- E-Payment Court/Process Fee User Manual [view](#)

Login

Mobile No

.....

LOGIN

[Forgot Password?](#)

Not a Member?

SIGN UP

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India Portal The national portal of India

Digital India Karnataka

Fig.1.1 Login Form

User can login from login screen after successfully registration. For registration user have to click on '**SIGN UP**' button. After registration enter registered Mobile number and Password to login. On successful authentication of the credentials, Page is redirected to dashboard.

Registration Screen

Users can register to get the access to the portal by giving their Name, Mobile Number, Email ID and Password.

Password must be more than 8 characters long, should contain at-least 1 Uppercase, 1 Lowercase, 1 Numeric and 1 special character.

High Court of Karnataka
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----- Register -----

Name

Mobile Number

E-Mail ID

Password i

Confirm Password

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Fig. 2.1 Registration Form

NOTE: - **After the successful registration, user needs to login with registered mobile number and password.**

Forgot Password Screen

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Reset Password

9844124737

OTP is sent to Your Mobile Number

420420

New Password* i

Confirm Password*

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Fig. 3.1 Forgot Password Form

To reset the password user needs to enter their registered Mobile Number. One Time Password (OTP) will be sent to their mobile.

On authentication of OTP the user is allowed to change the password.

Password criteria - Password must be more than 8 characters long, should contain at-least 1 Uppercase, 1 Lowercase, 1 Numeric and 1 special character.

Enter new Password and re-enter the same password to confirm and click on submit button to change the password.

Dashboard

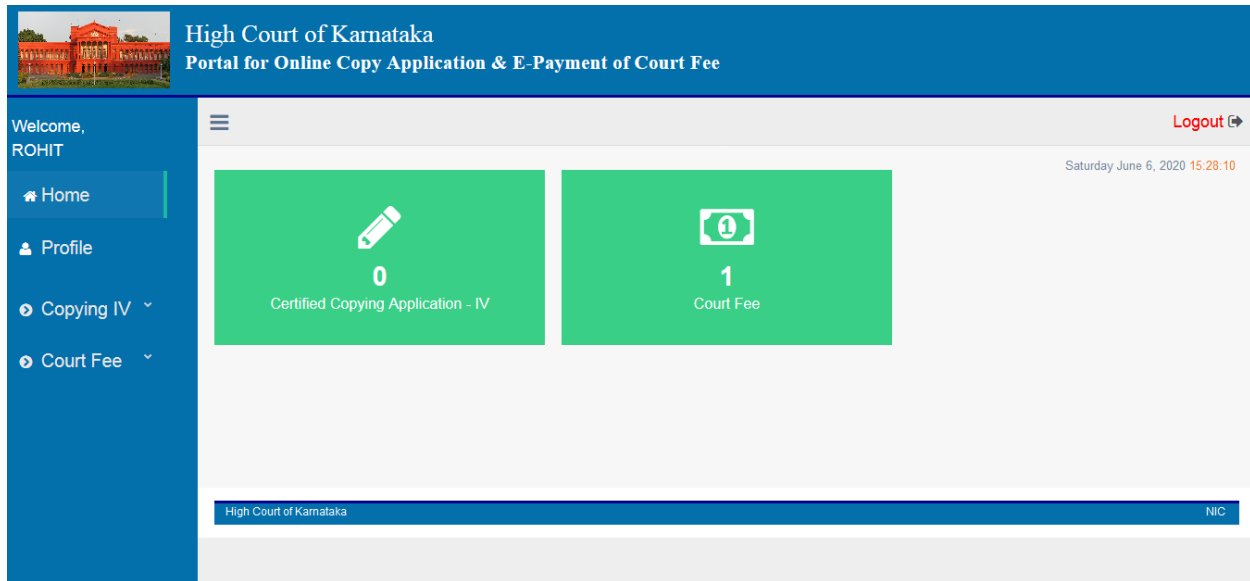


Fig. 4.1 Menu Form

On successful login, Logged in Name will be displayed.

Show the total no. of certified copy application applied online by the user.

When user clicks on Profile button the profile of the user is displayed. When user clicks on Logout button, the user is logged off.

The dashboard provides option for registration with online payment of request for certified copy (Apply CC), View the list of applications registered (CC List), Pay DCF by application number (Deficit Fee) and view the list of copying requests due for DCF (List of deficit Fee).

Certified Copy Application

High Court of Karnataka
Portal for Online Copy Application & E-Payment of Court Fee

Welcome, ROHIT Logout

Copying Registration - Final Orders

Case Type * Case Number * Case Year *

NOTE: If the amount is deducted from the bank account and status is pending, Please wait for the confirmation or click on Check Payment in CC List before initiating again a new payment.

High Court of Karnataka NIC

Fig. 5.1 Copy Application Form

Enter Case Type, Case Number and Case Year and on Click on Submit Button the case details are populated.

User cannot apply copy application for pending cases.

High Court of Karnataka
Portal for Online Copy Application & E-Payment of Court Fee

Welcome, ROHIT Logout

Copying Registration - Final Orders

Case Type * Case Number * Case Year *

Case Type: WP	Case Number: 10	Case Year: 2019
Status: disposed	Petitioner: MRS MEHRAJ FATHIMA	Respondent: MR ZAHID ALI TAQI
Petitioner Advocate: NAVEED AHMED	Respondent Advocate: R1 ZAHID ALI TAQI SD	Filing Date: 02/01/2019
Decision Date: 09/09/2019	Judge: ALOK ARADHE	Classification: GMFC
Date of Filing * <input type="text" value="06/06/2020"/>	Date of Order * <input type="text" value="09/09/2019"/>	<input type="button" value="Submit"/>

NOTE: If the amount is deducted from the bank account and status is pending, Please wait for the confirmation or click on Check Payment in CC List before initiating again a new payment.

High Court of Karnataka NIC

Fig. 5.2 Case Status

Case details such as Case Type, Case Number, Case year, Status, Petitioner Name, Respondent Name, Petitioner Advocate, Respondent Advocate, Filing Date, Decision Date, Hon'ble Judge Name, Classification, Date of Filing, Date of Order are displayed to verify the details.

Click Submit button if the details are correct.

The screenshot shows the 'Copying Registration - Final Orders' form. The form includes the following fields and values:

- Case Type: WP
- Case Number: 10
- Case Year: 2019
- Status: disposed
- Petitioner: MRS MEHRAJ FATHIMA
- Respondent: MR ZAHID ALI TAQI
- Petitioner Advocate: NAVEED AHMED
- Respondent Advocate: R1 ZAHID ALI TAQI SD
- Filing Date: 02/01/2019
- Decision Date: 09/09/2019
- Judge: ALOK ARADHE
- Classification: GMFC
- Date of Filing: 09/09/2020
- Date of Order: 09/09/2019
- Released Y/N: Y
- Date of Release: 16/09/2019
- No of Pages: 4 [10]
- Applicant Name: rohit
- No. of Copies: 1
- Auto/Decree: A
- Copying Fee: (empty)
- Mobile No.: 9844124737

A 'Save' button is located at the bottom of the form. A note at the bottom of the page reads: "NOTE: If the amount is deducted from the bank account and status is pending, Please wait for the confirmation or click on Check Payment in CC List before initiating again a new payment."

Fig. 5.3 Final Order Form

On Click of Submit the user has to select the type of request and enter number of copies required and the Copying fee will be calculated automatically based on the number of pages, type of request and number of copies. If number of pages are not available, minimum amount (Rs. 15/-) is displayed

Click on save button to register the copying application number. Now, the Application will be redirected to payment portal for online payment of copying charges.

The screenshot shows a 'Thank You!' modal window overlaid on the 'Copying Registration - Final Orders' form. The modal contains the following text:

- Thank You!
- Your Copying Application is Registered.
- Application No: 300549/2020

A 'Close' button is located at the bottom right of the modal. The background form is partially visible, showing the same fields as in Fig. 5.3.

Fig. 5.4 Generation of CR Number

The Application number is generated and displayed on the screen and message is sent to the registered mobile number of the user.

Payment Page

at, aggregator service charges may be applicable.

ಪಾವತಿ ವಿವರಗಳು \ Payment Details

ಪಾವತಿ ವಿಧ Mode of Payment * Netbanking

ಇ-ಪಾವತಿ ವಿಧ Type of E-Payment * Direct Integration with Banks

Direct Integration with Banks * State Bank of India

Enter CAPTCHA Code * 5830XJ

ಸಲ್ಲಿಸು \ Submit ಮರುಜೋಡಿಸು \ Reset

Fig. 5.5 Payment Page

Click on submit button after selecting Mode of Payment as Net banking, select type of E-payment as Direct Integration with Banks and select the required bank and entering the displayed captcha.

The user will be redirected to net banking site of the selected bank. On complete of the transaction by clicking confirm button the user will be shown the acknowledgment, a print of which can be taken for further reference.

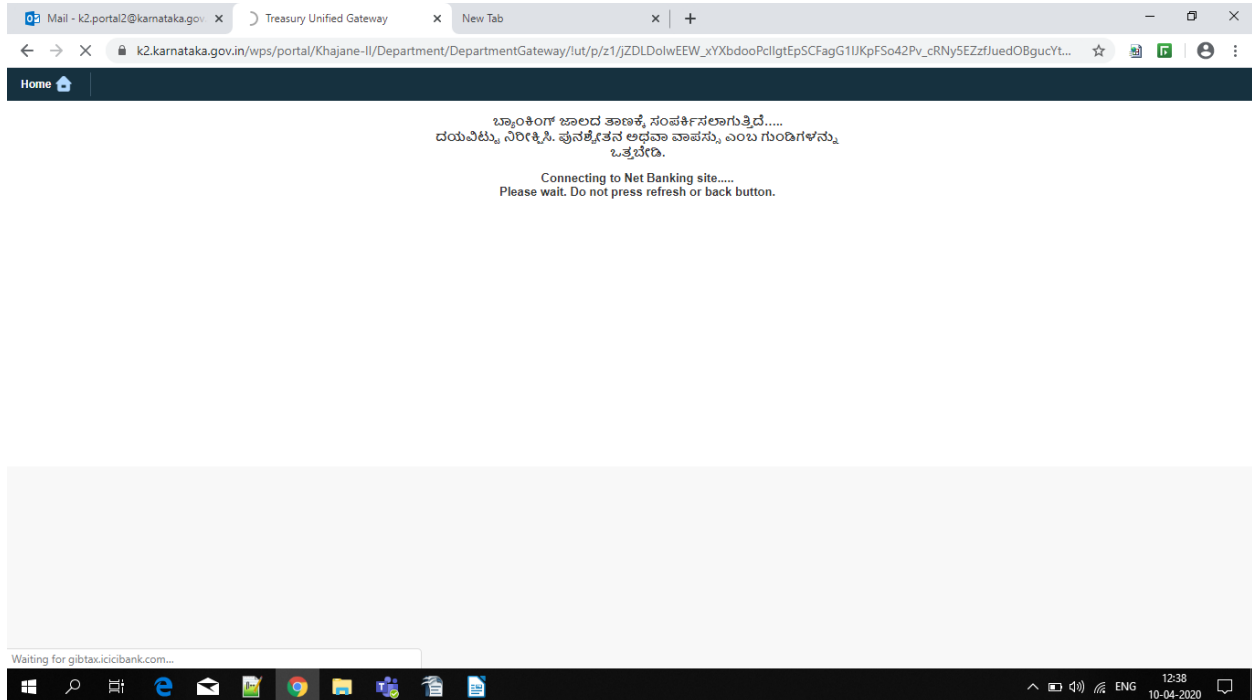


Fig. 5.6 Redirecting to Payment Page

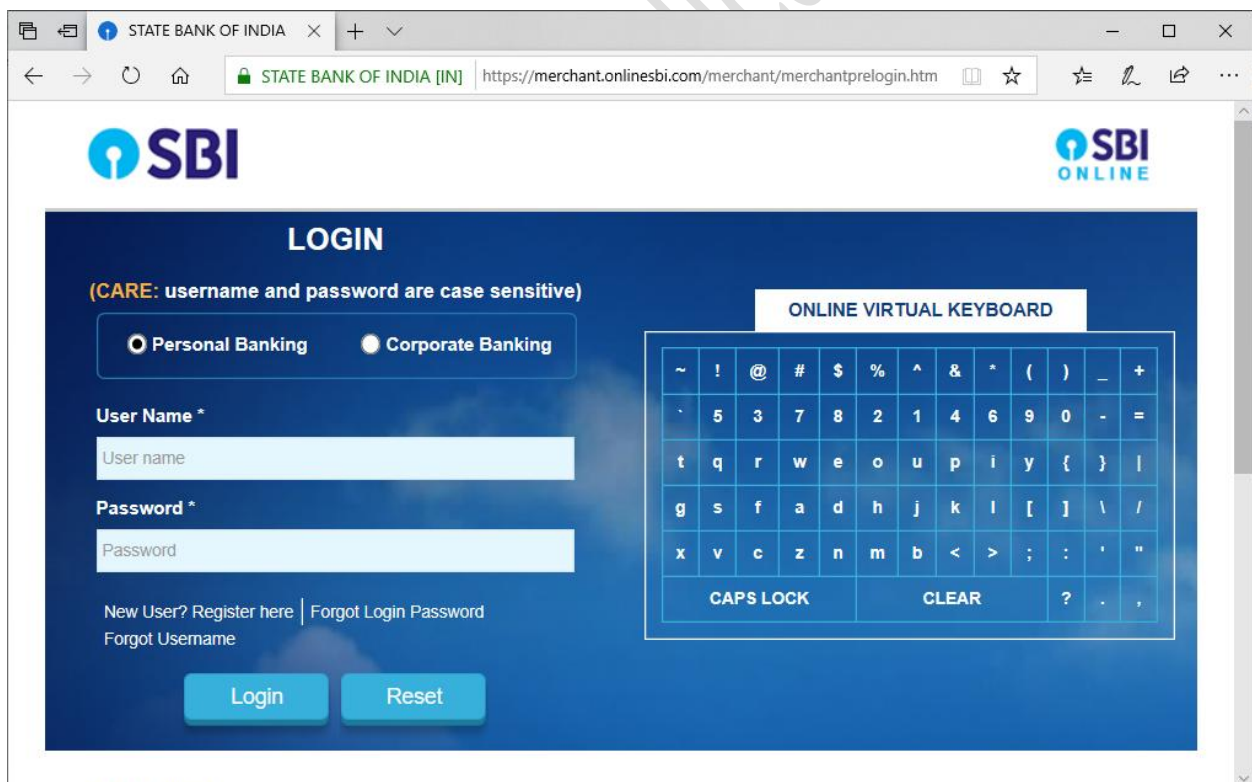


Fig. 5.7 Payment Page

gibtax.icicibank.com/corp/GIBAuthenticationController?FORMSGROUP_ID_=AuthenticationFG&_START_TRAN_FLAG_=Y&FG_BUTTONS_=LOAD&ACTION.LO...

Payment Details Preview and Confirm Summary

* Indicates Mandatory Fields

Tax Type :	Khajane State Tax
Reference Number :	48331188
Pay From Account : *	Select <input type="text"/>

Merchant Code (Payee Id) :	ICICI_KHAJANE
Challan Reference Number :	CR0420801100524429
Challan Amount :	1
Transaction Date :	16042020
Name of the Remitter :	xx xx

Reject Remarks:

CONTINUE **REJECT**

Fig. 5.8 Payment Confirmation Page

Payment Receipt
Payment Confirmation

Payment Acknowledgement

Bank_transaction_no 10001008
CCA Application No WP 100020/2020
Status PAYMENT_DONE
challan_amount 75
challan_ref_no HIGH130320114124
Bank_name State Bank Of India
Payment_mode Direct Integration with Banks
trsn_timestamp 2020-03-13 11:51:46.607

32 seconds

Fig. 5.9 Payment Acknowledgment

Certified Copy List

The screenshot displays the 'List of Application Registered CCA-IV' on the High Court of Karnataka portal. The page header includes the court's name and the portal's purpose. A sidebar on the left contains navigation options like Home, Profile, Copying IV, and Court Fee. The main content area shows a table with the following data:

Sl No.	Case No	Copy Application No.	Date of Filed	Application Status	Payment Status
1.	WP 10/2019 Challan NO. - HIGH130420113905	WP 300087/2020	13/04/2020	Pending Amount: Rs.15.00	PAYMENT_FAILED - FRESH Re-Initiate Payment Check Payment
2.	WP 10/2019 Challan NO. - HIGH130420114138	WP 300087/2020	13/04/2020	Pending Amount: Rs.15.00	PAYMENT_FAILED - FRESH Re-Initiate Payment Check Payment
3.	WP 10/2019 Challan NO. - HIGH140520180933	WP 300087/2020	13/04/2020	Pending Amount: Rs.15.00	PAYMENT_FAILED - FRESH Re-Initiate Payment Check Payment
4.	WP 10/2019 Challan NO. -	WP 300549/2020	06/06/2020	Pending Amount: Rs.	- Re-Initiate Payment Check Payment

Fig. 6.1 List of Application Filed

List of applications registered by the user is displayed along with the status of certified copy application registered. If the payment fails during application registration, the user can re-initiate the payment by clicking on **Re-initiate Payment** button. Click on **Check Payment** button to check the payment status.

Deficit Fee

The screenshot displays the 'Copying Registration - Deficit Fee' form on the High Court of Karnataka portal. The form includes the following fields and a submit button:

- (1)Case Type * (Dropdown menu with 'Choose' selected)
- Cr Number * (Text input field with placeholder 'Enter Cr number')
- Cr Year * (Text input field with placeholder 'Enter Cr Year')
- SUBMIT button

A note below the form states: "NOTE: If the amount is deducted from the bank account and status is pending, Please wait for the confirmation or click on Check Payment in CC List before initiating again a new payment."

Fig. 7.1 Deficit Fee

Select Case Type and enter CR Number and CR Year and Click on Submit Button.

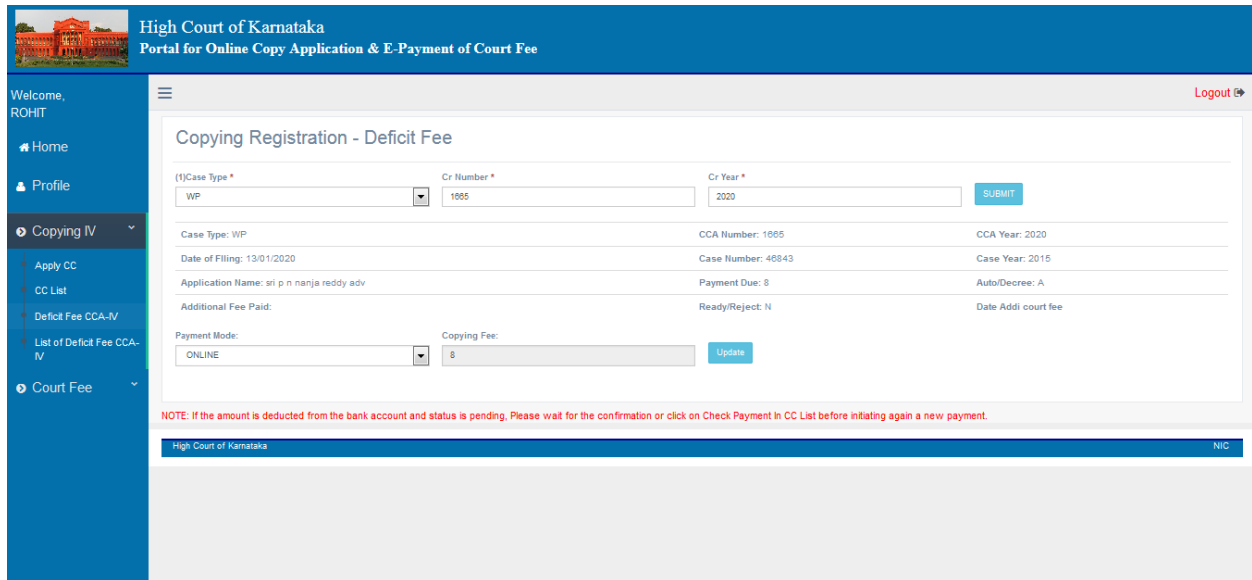


Fig. 7.2 Deficit Fee Details

On Click of Submit Button, copying request details such as Case Type, CCA Number, CCA Year, Date of Filing, Case Number, Case year, Applicant Name, DCF (Payment Due), Auto/Decree, Additional Fee Paid, Ready/Reject, Date Additional Court Fee Paid are displayed. If there is any payment due the user can pay the amount.

Click on submit button the page is redirected to payment site for payment of DCF.

List of Deficit Fee

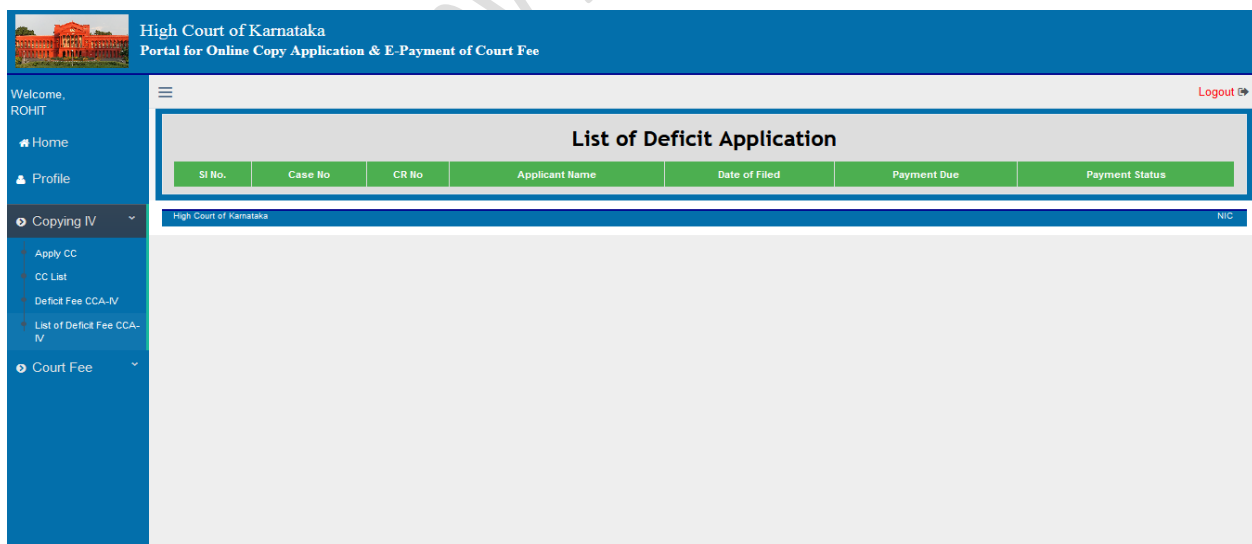


Fig. 8.1 List of Deficit Fee

List of applications due for DCF will be displayed. The user can initiate the payment and pay the deficit amount.